

Application for Employment

Position Applied for:	Position Reference:
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Personal Information

First Name(s):	Surname:	
Address:		
.....	Postcode:	
Tel:	Mobile:	E-Mail:
Do you have a current driving licence?	Yes	No
Are you a car owner?	Yes	No
Do you have the right to take up employment in the UK?	Yes	No
If you are a non –UK/EEC resident please give details of your Visa:		
.....		

Educational Qualifications

Please give details of qualifications from GSCE or equivalent level to degree level:

Type of Qualification Example: GCSE	Subject Example: English	Grade Achieved

Post-Graduate or Professional Qualifications

Type of Qualification	Subject	Grade Achieved

Please give details of any other skills or training qualifications you feel are relevant to the position (please attach a separate sheet if required):

Employment History

Please give details of you work history over the last five years, beginning with your present or most recent job. Any relevant posts held before then may also be mentioned.

Employer	Dates Employed To/From	Details of Duties & Salary	Reason for Leaving

Other Information Required

Do you require any special arrangements or adjustments to the interview process? If so please give details below:

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Have you ever had any disciplinary procedures taken against you, or been convicted of a crime or been made bankrupt? Yes No
 If "Yes" please provide details:

.....

If you were offered the position how soon can you start?

.....

Hobbies/Interests

Please give details of your hobbies and interests.

Referees

Please give details of two referees, one of whom should be your current or most recent employer. The other should not be a relative.

Name:

Company:

Address:

.....

.....

Postcode:

Relationship:

Name:

Company:.....

Address:

.....

.....

Postcode:

Relationship:

Declaration

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if subsequently discovered that any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or; if I have already been appointed, I may be dismissed. I have read and understand that my personal information will be processed in accordance with the Company's Privacy Notice for Job Applicants.

Signed:

Date:

Thank you for completing the form.

Please return by post to our group company HR Department:

HR Department
Broker Direct Plc
Deakins Park
Hall Coppice Road
Egerton, Bolton
BL7 9RW

Or by email to: hr@brokerdirect.co.uk